

GREAT LAKES NOTARY

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement ("Agreement") is entered into this ____ day of _____, 2003, by and between; _____ an individual (hereafter "Notary"), and GREAT LAKES NOTARY, conducting business located 6122 W. Pierson Rd, Suite # 6, Flushing, Michigan 48433.

WHEREAS, on behalf of certain real estate, escrow, mortgage, title, estate planning, banking, lenders, real estate brokers and other Great Lakes Notary clients in need of notary service, Great Lakes identifies and locates licensed Notaries Public who are willing to provide notary services in locations that are convenient for the Customer of such clients ("Customer").

WHEREAS, Notary's are validly licensed in the state in which he/she provides notary services and is willing to drive to such locations deemed convenient for the Customer.

WHEREAS, Great Lakes Notary desires to contract with said Notary to provide the services described above, and Notary's are willing to provide his/her services on the terms and conditions more fully discussed below;

NOW THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement. The parties agree as follows:

1. Purpose and Scope

Upon receiving a request for notary services ("Order") in the general geographic area of Notary's operations. Great Lakes shall contact said Notary for the purpose of establishing Notary's availability and interest in accepting the Order. It is agreed and understood that said Notary is free to decline any and all Orders without penalty.

In the event said Notary accepts the Order, the said Notary shall contact the Customer for the purpose of establishing a mutually convenient time and place to provide notary services. All notary services must be performed in strict accordance with the Laws of the State in which Notary is licensed.

2. Status and Term of Independent Contractor

Said Notary enters this Agreement for no specific term and may be cancelled by either party at any time. Any such cancellation shall not, however, affect Notary's compensation for the provision of notary services prior to the effective date of any termination.

3. Compensation and Method of Payment

During the term of term of this agreement, Great Lakes Notary agrees to and shall pay the said Notary the fees that were negotiated prior to scheduling the Loan Signing.

Any other services rendered by Notary, such as receiving documents via e-mail or fax, photocopy of documents, etc. shall be negotiated prior to the signing appointment and approved by Great Lakes Notary.

To receive payment for services, said Notary must report the signing status and completion to Great Lakes throughout the signing process and the completion status no later 9 am EST the "next business day" following the signing appointment.

All Notaries' shall provide this information by calling Great Lakes Notary during working hours at (810) 733-9481 or faxing the signing completion form anytime to (810) 733-9487

Great Lakes Notary shall disburse fees 45 days after the completion of each document signing.

4. Representations of Notary

a. Office Space. During the term of this Agreement, said Notary shall maintain his/her own place of business and equipment needed to operate their business separate and apart from Great Lakes Notary. Notary shall not rent any office space or equipment owned and/or occupied by Great Lakes Notary.

b. Business. Notary represents and warrants that he/she holds themselves out to the public as a separate business, and that he/she may contract with clients other than Great Lakes Notary with respect to the provisions of notary services.

c. Taxes and Expenses. It is agreed and understood that said Notary shall be responsible for the payment (when due) of all his/her own income taxes incurred as a result of compensation paid by Great Lakes Notary to said Notary for services rendered under this Agreement.

d. Licenses and Permits. Said Notary represents and warrants that he/she possesses all licenses permits and commissions required to operate as a notary in the state in which he/she provides notary services, and that during the term of the Agreement, said Notary shall renew all licenses, permits and commissions required hereunder prior to their expiration and that he/she will fully comply with all applicable laws, ordinances, and regulations.

e. Capacity to Contract. Said Notary represents and warrants that he/she is free to enter into this contract in his/her individual capacity, and no additional authorizations or approvals are necessary.

5. Representations of Great Lakes Notary

a. Licenses and Permits. Great Lakes Notary represents that it is a corporation duly licensed and in good standing under the laws of the state of Michigan. If any time Great Lakes Notary's license is revoked or otherwise suspended, Great Lakes shall so advise said Notary this Agreement shall automatically terminate.

b. No Control. Great Lakes Notary represents and warrants that it will not control or attempt to control any aspect of said Notary's business and/or practices, and that subject to applicable rules and regulations, the said Notary shall be completely free and unrestricted to provide services without directions from Great Lakes Notary.

c. Capacity to Contract. Great Lakes Notary represents and warrants that it is free to enter into this contract in its corporate capacity, and no additional authorizations or approvals are necessary.

6. Termination

This Agreement shall continue in full force and effect until terminated by either party at any time.

7. Confidentiality

Said Notary acknowledges that during the course of this Agreement, he/she will receive and have access to Confidential Information. This information is highly valuable, and is a unique asset of the business of Great Lakes Notary and Great Lakes Notary's clients. The disclosure of such Confidential Information would cause incalculable and irreparable damage to Great Lakes Notary and Great Lakes Notary's clients. As such, said Notary agrees not to disclose and/or use at anytime during or after the term of this Agreement and proprietary, confidential or company private information of Great Lakes Notary or Great Lakes Notary's clients, including, without limitation, those relating to:

- (a) The business, conduct, or operations of Great Lakes, or of any of its respective clients, customers, consultants, or licensees.
- (b) Any methods, ways of doing business, used in the sale, use for marketing of the other products and/or services or
- (c) Any of Great Lakes Notary's client list(s), pricing information on or other policies.

8. Indemnification

Said Notary agrees to indemnify, defend, and hold Great Lakes Notary free and harmless from all claims, demands, losses, cost, expenses, obligations, liability, damages, recoveries and deficiencies including interest, penalties and attorney's fees, that Great Lakes Notary may incur as a result of any misstatement or false representation that may be made by said Notary in connection with performing services.

9. Miscellaneous

a. Relationship between the Parties. It is agreed and understood that said Notary is an "Independent Contractor" performing and rendering services identified and set forth in this Agreement and the subject arrangement in no way established a employer-employee relationship between said Notary and Great Lakes , and/or said Notary and Great Lakes Notary's employer. Great Lakes understands and agrees that it does not have the exclusive use of said Notary and that the said Notary is free to contract for the same and similar services with any other entities.

b. Governing Law. This Agreement, along with all claims or disputes arising out of or relating to this Agreement, shall be governed by and construed under the laws of the States of Michigan.

c. Rights of Third Parties. Nothing in this Agreement, expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties hereto.

d. Entire Agreement. This Agreement constitutes the full and entire understanding and agreement between the parties with regards to the subject matter hereof and supersedes all prior and contemporaneous agreements, representations, and understandings of the parties.

e. Severability. If any provision of this Agreement shall be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provision shall not in any way be affected or impaired by the invalidity, illegality, or unenforceability.

f. Headings. The various heading of this Agreement are for convenience of reference only, shall not affect the meaning or interpretation of this Agreement, and shall not be considered in construing the Agreement.

g. Waiver. No waive hereunder by either party or any failure to enforce any rights hereunder shall not be deemed to constitute a waiver of any provision hereof.

**IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT
AS OF THE DATE FIRST WRITTEN ABOVE.**

NOTARY PUBLIC

GREAT LAKES NOTARY

By:_____

By:_____

GREAT LAKES NOTARY INDEPENDENT CONTRACTOR INFORMATION SHEET
Mobile Document Signing Services 810.659.2237 ~ 810.659.5980 fax

NAME: _____
Last Name First Name & Middle Initial

ADDRESS: (We will use this address for loan documents, payment due to you and year-end tax information)

BUSINESS PHONE: _____ EXT: _____

HOME PHONE: _____

PAGER: _____

MOBILE PHONE: _____

FAX: _____

EMAIL: _____

OTHER: _____

SOCIAL SECURITY OR TIN: _____

NOTARY COMMISSION NUMBER: _____

FAMILIAR WITH LOAN DOCUMENTS? Y N

How many loan signings have you done? (in the last 3 years) _____

Lender	Contact	Phone #	May We Contact?
_____			Y N
_____			Y N
_____			Y N

Make sure to include a photocopy of your Notary Seal, Certificate, Surety Bond Info, Errors and Omissions, Social Security card or TIN certificate and Drivers License for year-end tax reporting.

VALID AUTO DIRVER LICENSE# _____

VALID AUTO INSURANCE POLICY# _____

**PLACE NOTARY STAMP / EMBOSSER IN SPACE PROVIDED
BELOW**